

BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
580 Erial Road, Blackwood, New Jersey 08012
BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT
Mr. Frank Rizzo, Board Secretary/Business Administrator
ACTION/WORKSHOP MEETING
July 14, 2020
Administrative Office – 6:00 pm

Mr. Kevin McElroy called to order the Regular Session at 6:00 pm at the Administrative Office (Telephonically).

Everyone was invited to join in the flag salute.

The Board agreed to have a moment of silence to honor our troops and first responders.

Mr. Frank Rizzo read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/15/20.
Posting on the front door of the Central Office facility on 6/15/20.
Mailing written notice to the Courier Post and the South Jersey Times on 6/15/20.
Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/15/20:
Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.

PRESENT – Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin McElroy

ALSO PRESENT - Mr. Dan Long, Dr. Brian Repici, Mr. Frank Rizzo, Mrs. Julie Scully, Ms. Kelly McKenzie

ABSENT – Dr. Joyce Ellis, Mrs. Patricia Wilson

Mrs. Patricia Wilson joined the meeting at 6:24 pm.

On the motion by Mrs. Patricia Wilson, seconded by Dr. Joyce Ellis the Executive Session was called to order at 6:18 pm

HAND VOTE

YES – Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Dr. Joyce Ellis

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter "BHPRSD", Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the BHPRSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the BHPRSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential

or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific

individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the BHRSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHRSD, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the BHRSD, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the BHRSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHRSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the BHRSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Mrs. Patricia Wilson, seconded by Mr. Jay McMullin, the Board of Education adjourned from Executive Session at 8:38 pm.

HAND VOTE

YES – Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Dr. Joyce Ellis

Mr. Kevin McElroy asked for any emergency items.

Mr. Kevin McElroy asked for public comment.

A. INFORMATION ITEMS

1. Required Monthly Drills – Nothing to report

	Date	Time	Evac Time	Type of Drill
Triton				
Highland				
Timber Creek				
Twilight				
Bus Evacuations – Nothing to Report				

2. Board Attendance

3. Committee Meeting Schedule/Reports

Curriculum/Special Ed/Student Affairs	Nothing to Report
Facilities/Security/Transportation	See attached
Finance/Technology	Nothing to Report
Negotiations	Nothing to Report
Personnel	Nothing to Report
Policy/Planning	Nothing to Report
Public Relations/Media/Bd Relations	Nothing to Report
Shared Services	Nothing to Report

B. MANDATED MONTHLY ACTION ITEMS

Mr. Frank Rizzo presented Item #6B: 10 for approval.

On the motion of Mr. Michael Eckmeyer, seconded by Mr. Jay McMullin, Item #6B: 10: approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Dr. Joyce Ellis

1. Minutes – nothing to report

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

2. Budget/Account Transfers- nothing to report

Move to approve the Budget Transfers as shown.

3. Bill List – nothing to report

Move that the bills submitted be paid and the officers’ action in making payment therefore is hereby approved.

4. Cash/Wire Transfers – nothing to report

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator's Report – nothing to report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

6. Reconciliation of Statements Report – nothing to report

Reconciliation of Statements Report in accordance with 18A:17-36 and 18A:17-9 for the month of _____. The Reconciliation Report and Secretary's report are in agreement for the month of _____. Move that the Board of Education approve the Reconciliation of Statements report.

7. Budget Certification – nothing to report

BOARD'S CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of _____. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

8. Cafeteria Fund Analysis – nothing to report

Move that the Board of Education approve the Cafeteria Fund Analysis.

9. Student Activity Account Report – nothing to report

10. Use of Facilities

C. Other Monthly Action Items

Mr. Frank Rizzo presented Item #6C: 1, 2, 3, 4, 5 for approval.

On the motion of Mr. Michael Eckmeyer, seconded by Mr. Jay McMullin, Item #6C: 1, 2, 3, 4, 5 approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary,

Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Dr. Joyce Ellis

ABSTAINED FROM #7C: 2 & 3 – Mrs. Jenn Storer

1. Tuition Contracts

Move that the Board of Education approve tuition contracts. (see attached exhibit)

2. Camden County Educational Services Commission Student Transportation Agreement

Move that the Board of Education approve the 2020-2021 Camden County Educational Services Commission Student Transportation Agreement (see attached exhibit)

3. Camden County Educational Services Commission General Services Contract

Move that the Board of Education approve the 2020-2021 Camden County Educational Services Commission General Services Contract (see attached exhibit)

4. NJSIAA Membership

Move that the Board of Education act to approve to continue the NJSIAA Membership renewal for Highland, Timber Creek and Triton for the period of July 1, 2020 through June 30, 2021.

5. Senior Events

Move that the Board of Education approve and acknowledge that the three high schools will be holding various senior events prior to the July 23, 2020 graduation in conjunction with the school administration and or PTP organizations.

A. PERSONNEL

Dr. Repici presented Item #7A: 2, 3, 4, 5, 6, 7, 8, 9, 10 for approval. On the motion of Mr. Michael Eckmeyer, seconded by Mr. Jay McMullin, Item #7A: 2, 3, 4, 5, 6, 7, 8, 9, 10 approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Dr. Joyce Ellis

ABSTAINED FROM #7A: 1 – Mrs. Dawn Leary

1. Co-curriculum Appointments

The Superintendent recommends the persons shown on schedule A, highlighted in yellow, be appointed to the listed co-curriculum/athletic coaching positions at the stipends shown for the 2020-2021 school year and are paid for time served in the positions. Approval is recommended.

2. Resolution for Emergency Hiring **Nothing to Report**

We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.

3. Appointment: Per Diem Substitute

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2020-2021 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

4. Approval: Professional Development/School Business Requests

The Superintendent recommends approval of the Professional Development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.

5. Appointment: Building Affirmative Action Officers

The Superintendent requests Board of Education approve the appointment of the following employees as Building Affirmative Action Officers for the 2020-2021 school year.

Triton - Tom Ambrose and Therese Bonmanti
Highland - Ron Strauss and Christine Jones
Timber Creek - Jennifer Brown and Rob Milavsky

6. Approval: Reading Specialist Payment

The Superintendent requests Board of Education approve the payment for the following employees as Reading Specialists for the 2020-2021 school year. Details are shown on the attached schedule.

7. Approval: AV/Computer Technician

The Superintendent requests Board of Education approve the stipend for the following employees above and beyond their normal working hours for the 2020-2021 school year. Details are shown on the attached schedule.

8. Approval: MHAC and SAC Payment

The Superintendent requests Board of Education approve payment to the Mental Health Assistance Counselors and the Student Assistant Counselors for providing counseling services in July and August. Details are shown on the attached schedule.

9. Appointment: Lead Teachers

The Superintendent recommends Board of Education approval for the appointment of the employees listed on the attached schedule as Lead Teachers for the 2020-2021 school year. Details are shown on SCHEDULE K.

10. Approval: Family Medical Leave & Family Leave

The Superintendent recommends Board of Education approval for Family Medical Leave and Family Leave for the following employee:

#0775, has requested FMLA beginning October 2, 2020. TBD based on whether or not we are remote learning.

Dr. Repici presented Item #7A: 11, 12 for approval. On the motion of Mr. Michael Eckmeyer, seconded by Mr. Jay McMullin, Item #7A: 11, 12 approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

No - #7A: 11 - Mr. Michael Eckmeyer

ABSENT - Dr. Joyce Ellis

11. Appointment: Administrative Staff

The Superintendent recommends the appointment of the new hires for the school year 2020-2021. Details of the assignment and salary are shown on SCHEDULE L.

12. Appointment: Summer School English Teaching Assistant

The Superintendent recommends Board of Education approval for the appointment of the employee listed on the attached schedule as Summer School English Teaching Assistant. Details are shown on SCHEDULE M.

B. ATHLETICS

C. POLICY

Dr. Repici presented Item #7C: 1, 2, 3, 4 for approval. On the motion of Mr. Michael Eckmeyer, seconded by Mr. Jay McMullin, Item #7C: 1, 2, 3, 4 approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT - Dr. Joyce Ellis

1. Policies First Reading

- 1581 Domestic Violence
- 1649 Federal Families First Coronavirus (COVID-19) Response Act
- 2622 Student Assessments
- 5310 Health Services
- 5320 Immunization
- 5330.04 Administering An Opioid Antidote
- 5460 High School Graduation
- 5620 Expulsion
- 7243 Supervision of Construction
- 7410 Maintenance and Repair
- 8220 School Day
- 8320 Personnel Records
- 9150 School Visitors

2. Regulations First Reading

- 1581 Domestic Violence
- 5310 Health Services
- 5320 Immunization
- 5330.04 Administering An Opioid Antidote
- 5460 High School Graduation
- 8320 Personnel Records
- 9150 School Visitors

3. Policies Second Reading

- 2422 Health and Physical Education
- 5330 Administration of Medication
- 8462 Reporting Potentially Missing or Abused Children

4. Regulations Second Reading

- 1581 Domestic Violence
- 5330 Administration of Medication

H. MISCELLANEOUS

Dr. Repici presented Item #7H: 1 for approval. On the motion of Mr. Michael Eckmeyer, seconded by Mr. Jay McMullin, Item #7H: 1 approved.

ROLL CALL VOTE

Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Dr. Joyce Ellis

1. Special Education - Out of District Placements 2020-2021

For the school year 2020-2021, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

2. Harassment Intimidation & Bullying (HIB) Investigations Nothing to Report

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB investigations were presented within the Executive Session portion of the July 14, 2020 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on SCHEDULE F.

Be it resolved that the Black Horse Pike Regional School District Board of Education approves the results of the HIB Investigations that were presented and acknowledged within Executive Session portion of the June 25, 2020 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on the attached schedule.

INFORMATION ITEMS

Dr. Brian Repici, Superintendent
Nothing to Report

BUSINESS/TECHNOLOGY UPDATE

Mr. Frank Rizzo, Board Secretary/Business Administrator
Nothing to Report

CURRICULUM UPDATE

Mr. Matthew Szuchy, Director of Curriculum & Instruction
Nothing to Report

PERSONNEL UPDATE

Mrs. Julie Scully, Assistant Superintendent
Nothing to Report

Mr. Kevin McElroy asked for public comment. The District received several questions/comments on Askboe@Bhprsd.org. The questions/comments were as follows:

1. When will the reopening plan be shared with the community
2. Details on disinfection of the buildings, face mask requirements and enforcement policy
3. Back to school online learning options
4. Covid 19 increased testing and contact tracing
5. Who will be held accountable if a student contracts the virus?

On the motion of Mrs. Patricia Wilson, seconded by Mr. Jay McMullin the Board of Education adjourned at 8:47 pm

HAND VOTE -

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin,
Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Dr. Joyce Ellis

Respectfully submitted,

Frank Rizzo Board
Secretary / Business Administrator

FR/GB